

SCHOOL DISTRICT OF SARASOTA COUNTY

JOB DESCRIPTION

COUNTY-WIDE AUTISTIC TEACHER

SALARY SCHEDULE: INSTRUCTIONAL

COST CENTER: PUPIL SUPPORT SERVICES (ESE) (0292)

QUALIFICATIONS:

- (1) Bachelor's Degree from an accredited educational institution, Master's Degree preferred.
- (2) Certified by the state of Florida in appropriate area with specialization in mentally handicapped, emotionally handicapped, varying exceptionalities, and/or language speech impaired.

KNOWLEDGE, SKILLS AND ABILITIES:

Specific training and experience in teaching students with autism and related disorders. Specific Knowledge and training in effective methodologies and best practices in teaching autistic students. Knowledge of current educational research. Basic understanding and knowledge of use of current technology. Knowledge of learning styles and skill in using varied teaching methods to address student learning styles. Skill in oral and written communication with students, parents and others. Ability to plan and implement activities for maximum effectiveness. Ability to effectively assess levels of student achievement, analyze test results and prescribe actions for improvement. Ability to maintain appropriate student supervision so that students have a safe and orderly environment in which to learn. Ability to work effectively with peers, administrators, support staff, and community agencies.

REPORTS TO:

Director

JOB GOAL

To provide district-wide support and assistance to classrooms and teachers working with students with autism and related disorders.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Establish short- and long-range goals based on students needs and District and state curriculum requirements.
- * (2) Provide classroom support to teachers working with students with autism and related disorders.
- * (3) Provide demonstrations teaching and modeling of effective practices in teaching autistic students.
- * (4) Coordinate training and staff development activities for teachers and support staff working with autistic students.
- * (5) Represent the district at conference, workshops, and meetings related to educational programs for autistic students.
- * (6) Assist in assessing changing curricular needs and plans for improvement.
- * (7) Maintain a positive, organized and safe learning environment.
- * (8) Manage time, materials and equipment effectively.
- * (9) Maintain a strong knowledge base and share information regarding best practice and proven methodologies in teaching students with autism and related disorders.
- * (10) Establish and maintain effective and efficient record keeping procedures.
- * (11) Represent the district office at staffings and IEP meetings for students with autism and related disorders.

COUNTY-WIDE AUTISTIC TEACHER (Continued)

- *(12) Collaborate with community and state agencies providing support services to autistic students and their families (e.g. CARD, Eden, etc.)
- *(13) Develop effective assessment strategies to assist the continuous development of students.
- *(14) Interpret data for diagnosis, instructional planning and program evaluation.
- *(15) Network with neighboring school districts to share resources, training opportunities and staff expertise in effective programming for autistic students.
- *(16) Demonstrate knowledge and understanding of subject matter content.
- *(17) Apply principles of learning and effective teaching in instructional delivery.
- *(18) Use a multimedia approach utilizing a variety of materials and equipment to meet the needs of students.
- *(19) Use appropriate strategies and techniques to enhance critical thinking skills in students.
- *(20) Apply appropriate instructional modification for students with special needs.
- *(21) Provide quality work for students that is challenging and relevant to the goals and objectives of the class.
- *(22) Recognize overt indicators of student distress or abuse and take appropriate action based on school procedures and law.
- *(23) Provide instruction on safety procedures and proper handling of materials and equipment.
- *(24) Use appropriate materials, technology and resources to help meet learning needs of all students.
- *(25) Provide a positive environment in which students are encouraged to be actively engaged in the learning process.
- *(26) Communicate effectively, both orally and in writing, with other professionals, students, parents and the community.
- *(27) Collaborate with other professionals and parents after recognizing student distress or abuse.
- *(28) Collaborate with peers to enhance the instructional environment.
- *(29) Assist others in acquiring skills and knowledge in specific areas of responsibility.
- *(30) Engage in a continuing quest for personal growth through inservice, classes and study.
- *(31) Conduct a personal assessment periodically to determine professional development needs with reference to specific instructional assignment.
- *(32) Model professional and ethical conduct when dealing with students, peers, parents and the community.
- *(33) Perform and fulfill all professional responsibilities.
- *(34) Prepare all required reports and maintain all appropriate records.
- *(35) Support school improvement initiatives by active participation in school activities, services and programs.
- *(36) Ensure that student growth and achievement is continuous and appropriate for age group, subject area and/or program classification.
- (37) Perform other incidental tasks as directed by the Supervisor of ESE

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement No. 03

*Essential Performance Responsibilities